INSTRUCTION TO AUTHOR-2016

Research Journal of Topical and Cosmetic Sciences (RJTCS)

Research Journal of Topical and Cosmetic Sciences (RJTCS) is an international, peer-reviewed journal, correspondence in the fields of skin and cosmetic research. The aim of RJTCS is to publish original research articles, short communications, review articles in both pure and applied areas in cosmetic sciences. The area includes cosmetics, toiletries, perfumery and the formulations used on testing of skin, hair and oral products, physical chemistry and technology used in cosmetic emulsion and dispersed systems, theory and application of surfactants, olfactory research, aerosol technology and selected aspects of standardization of cosmetic formulations and its analytical chemistry.

General
All submitted manuscripts should contain original work neither published previously nor under consideration for publication elsewhere. Articles shall be accepted from any country provided submitted in English language only. There is no page limitation for articles; however, authors must strive to present their results as clearly and concisely as possible. Authors, in their cover note to Editor, shall have to clearly mention whether the manuscript is to be considered as a Research article, Short communications or a Review article.

Peer review
Manuscripts shall go through a peer review process to adjudge their suitability and authenticity, for publication in the journal. A confirmation about the acceptance of the manuscript will be sent to e-mail address of the corresponding author. Please check your e-mail account frequently, because you will receive all important information about your manuscript through e-mail only.

Submission of Manuscript:
Authors should submit the articles only in MS-word 2003 or 2007 format, no other format is accepted. If equations were used it should be converted by using MS Office equation editor and pasted as image at proper place. All equations should be grouped or may be prepared using equation editor software.

File size
No article should exceed more than 15 pages unless necessary, authors will be requested to substantiate the need if it exceeds the maximum number of pages. The file size of the MS word format may not exceed 10 MB size for submission through manuscript submission portal of www.amvpublication.org and 20 MB if it is submitted as attachment over Email: editor.rjtc@gmail.com

Language
Language of the articles should be only in English, we are not processing articles in any other languages.

Font type
Articles should be typed in single line spacing with the following font pattern

Font type: Times new roman
Size: For heading or title: 14 points and Bold (Small Letters, not capitalize the titles unnecessarily unless required, e.g. HPLC, HPTLC, UV, GC, TLC, SEM, TEM, etc.)
Author/ Coauthors name: 11 points and Bold
Affiliation/ Institute name: 10 points
For subtitles: 11 points and Bold
Content of article : 10 points
Table title and Content: 8 points

Submission order
The following order should be strictly followed while submitting the article

Front page: (Page-1) Title of article, authors’ names, authors’ institutional affiliations only and leave other spaces empty
On second page: (Page-2) Start with abstract of about 200-400 words exactly conveying the content of the article, Keywords (at least 5 words)
On third page: (Page-3 onwards) Main content text with all tables and figures aligned in their proper place (do not send tables and figures separately unless requested), List of symbols and Abbreviations, Acknowledgement, References (follow standard format),

Preparation of manuscripts:
Manuscripts should be submitted as per order: Title Page, name of author(s), Abstract, Key words, Introduction, Material and Methods, Results, Discussion, Acknowledgements (if necessary) and References. If the Result and Discussion sections are combined, then a Conclusion section should be added.

Title Page: The first page should contain a concise and informative title, the names and addresses of the authors and contact details of the corresponding author (postal address, e-mail, and fax and telephone numbers).

Abstract: It should be about 200-400 words. Key words: A maximum of 5 key words must be given at the end of the Abstract.

Introduction: This part should define the background and significance of the study by considering the relevant literature, particularly the most recent publications.

Material and Methods: Please provide concise but complete information about the material and the analytical, statistical and experimental procedures used. This part should be as
clear as possible to enable other scientists to repeat the research presented.

**Results:** In this part, the same data/information given in a table must not be repeated in a figure, or vice versa. It is not acceptable to repeat extensively the numerals from tables into text and give lengthy and unnecessary explanations of the Tables and Figures.

**Discussion:** This part must be written with reference to the tables and figures and by considering information from the literature. Statements made in the Introduction and Results sections should not be repeated here.

**Acknowledgements:** If necessary, a brief Acknowledgements section may be included.

**References:** References should be cited in the text in Arabic numerals in superscript. The references should be cited at the end of the manuscript in the order of their appearance in the text. For citation of references with three or more authors, only the first author’s name followed by et al. should be used. References to journal articles, books, chapters in books, etc. should be cited, as follows:

**Journal Articles**


**Book**


**Book Chapter**


**Electronic journal article/ World Wide Web:**


**Figures:**

Photos or drawings must have a good contrast of dark and light. Legends of figures should be brief, but complete and self-explanatory so that the reader can easily understand the results presented in the figure. Figure legends should be attached to the figures. All figure number should be arranged orderly, the figures should not be supplied separately but pasted in the proper place. Figure number and title should be given below the figure, the content of the figure should be explained in the title of figure.

**Tables:**

All tables should be numbered in order with grid lines. The table number should be properly given, large size tables should be split into two or more tables so that it can be accommodated within the page size. Table width and cell sizing should be even and all the content should be left side aligned. Number of the tables and title should be given above the tables and without any border, shading. Do not give on separate page. The table should with a brief but complete and self-explanatory caption so that the reader can easily understand the results presented in the table. Please do not duplicate material that is already presented in the figures.

**Ethics and Consent**

When reporting experiments on human subjects, authors should indicate whether the procedure follows were in accordance with the ethical standards of the responsible committee on human experimentation. Do not use patients' names, initials, or hospital numbers, especially in illustrative material. Papers including animal experiments or clinical trials must be conducted with approval by the local animal care or human subject committees, respectively.

**Processing charges:**

There is no processing fees or publication charges. The one printed copy of journal will be posted after publication of article at the postal address (India) of corresponding author. Also one pdf copy of published manuscript shall be send as attached documents at author’s email. There is no processing fee for co-authors.

**Transfer of copyright agreement:**

The article entitled __________________________ is herewith submitted for publication in Research Journal of Topical and Cosmetic Sciences (RJTCS). It has not been published before, and it is not under consideration for publication in any other journal (s). It contains no matter that is scandalous, obscene, libelous, or otherwise contrary to law. When the article is accepted for publication, I/We, as author/authors, hereby agree to transfer to Research Journal of Topical and Cosmetic Sciences (RJTCS) all rights, including those pertaining to electronic forms and transmissions, under existing copyright laws.

I/We agree that copies made under these circumstances will continue to carry the copyright notice that appeared in the original published work. I/We certify that I/We have obtained written permission for the use of text, tables, and/or illustrations from any copyrighted source(s), and I/We agree to supply such written permission(s) to Research Journal of Topical and Cosmetic Sciences (RJTCS) upon request.

Signature of author(s) with date
Name(s) and designation
Name(s) of Institution/ Organization